

Welcome back to school and an exciting year! As a department, we believe that success in school depends on cooperation and communication. In order to begin this communication process and to ensure a productive year, students will observe the following **general expectations and requirements** as set forth by the Mathematics Department of Canyon Hills Junior High School. **For further details, please see your teacher's specific class syllabus.**

BE PREPARED TO SUCCEED EVERY DAY! Each day you are expected to bring:

- 1) **CHARGED CHROMEBOOK** (with charger)
- 2) Agenda
- 3) Math Record and Practice Journal (red workbook). (Keep your COVERED textbook at home.)
- 4) Completed Homework
- 5) All supplies as outlined in the agenda.**

**If you have any trouble acquiring these supplies, please don't hesitate to see your teacher.

NEATNESS/WORK HABITS: It is important that students take pride in all the work that they do and that students do their very best on each assignment. All assignments must be written on standard-sized, three-hole punched paper. Also, students must show each step for every problem. **TO EARN FULL CREDIT, HOMEWORK MUST BE COMPLETED AND ALL STEPS MUST BE SHOWN.**

CLASSROOM RULES/CONSEQUENCES: Our Math Department will enforce the School-Wide Classroom Behavior expectations as outlined in the agenda. **(BE SAFE, BE RESPECTFUL, BE RESPONSIBLE)**

ACADEMIC HONESTY: If a student chooses to cheat (copy) on homework, quizzes or tests, etc., the student will earn **NO CREDIT**, **and lowered citizenship grade for that trimester.** Refer to the Academic Honesty policy outlined in the agenda.

GRADES: Grades will be weighted in the following manner (CHJHS Math Dept. Policy):

	Math 7	Accel 7 / Math 8	IM1
Assessments (Tests & Quizzes)	60%	65%	70%
Classwork/Homework/Study Skills*	40%	35%	30%
Total	100%	100%	100%

*(agenda signatures, class notes, etc...)

Grades are posted online in Aeries. Parents and students are encouraged to follow their progress and achievement weekly. Grades are updated weekly. Any discrepancies should be addressed immediately!

EXTRA HELP: Students may obtain extra help by contacting me. Free 24/7 online tutoring is available on the Paper App located in ClassLink. Please also see the course syllabus for website suggestions that offer online tutorials by topic.

HOMEWORK: Students will copy the daily classwork and homework into their agendas as soon as they enter the classroom so that they know what we are learning and what homework is expected each day. Homework may include multiday assignments/projects. **TO EARN FULL CREDIT, HOMEWORK MUST BE COMPLETED AND ALL STEPS MUST BE SHOWN.**

ABSENCES: It is the student's responsibility to check to see what they missed during an absence. The student is still required to copy down the agenda, write down any missing assignment, notes, tests, quizzes, project, etc. and ask questions if anything needs clarification. The student will have the number of days absent to make up daily assignments.

MISSED TESTS/QUIZZES: It is the student's responsibility to make arrangements to make up missed tests or quizzes.

Please feel free to contact me by email at courtney_mullen@chino.k12.ca.us. I am looking forward to a successful year!

Sincerely,
Mrs. Courtney Mullen
CHJHS Mathematics Department

"Education Code Section 490011 (a) states: A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity."